

**AGENDA and NOTICE OF MEETING
CITY OF HIGHLAND
INDUSTRIAL DEVELOPMENT COMMISSION**

**CITY HALL
1115 BROADWAY
September 2, 2020
12:00 P.M.**

NOTE: This meeting will be conducted via phone conference as part of COVID-19 response. Please see page 2 of this agenda for instructions for submitting public comments and for monitoring the meeting

Call to order: Chairman Jim Meredith

Approval of Minutes:

- A. Motion—Approve of Minutes of the August 5, 2020 regular meeting of the Industrial Development Commission.

Reports:

- A. Treasurer’s Report—Jon Greve
- B. Updates on other job inquiries—Mark Latham
- C. Update on Highland Communication Services—Angela Imming
- D. Update on Disaster Relief Initiatives---Mallord Hubbard
- E. FEMA Map update---Mark Latham


Unfinished Business:

- A. Approval to enter into a contract with Harrison Edwards PR & Marketing to provide public relations services

Next Meeting:

- A. Next meeting of the Industrial Development Commission is scheduled for Wednesday, October 7, 2020.

Adjournment

	Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 9:00 AM on Tuesday, September 1 2020, by calling 618-654-7115.
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Directions for Public Monitoring of Highland Industrial Development Commission Meetings:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 066434

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the industrial development commission on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens’ portal on the city’s website found here: https://www.highlandil.gov/citizen_request_center_app/index.php. Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.